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**AMY WORTH**  
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**BAY AREA TOLL AUTHORITY (BATA)  
OVERSIGHT COMMITTEE  
May 14, 2008  
MINUTES**

**Attendance**

BATA Oversight Committee Chair Steve Kinsey, convened the meeting at 9:37 a.m. In addition to Chair Kinsey, the following Committee members were in attendance: Tom Ammiano, Tom Bates, Dean Chu, Bill Dodd, Dorene Giacomini, Federal Glover, Scott Haggerty, Anne Halsted, Sue Lempert, Jon Rubin, Bijan Sartipi, Adrienne Tissier, Ken Yeager, and Vice Chair Dave Cortese.

**Consent Calendar**

Four (4) items were unanimously approved on the Consent Calendar.

**Minutes of the April 9, 2008 meeting**

Meeting minutes of the April 9, 2008 were unanimously approved.

**BATA Financial Statements – March 2008.**

The Committee received the March 2008 BATA Financial Statements.

**Purchase Order – Advanced Toll Collection and Accounting System (ATCAS)  
Hardware/Software Maintenance**

The Committee unanimously approved authorizing the Executive Director or his designee to negotiate and execute a purchase order with Hewlett Packard in an amount not to exceed \$250,000 to provide hardware maintenance and support for ATCAS.

**Electronic Toll Collection and Advanced Toll Collection Accounting System  
(ATCAS) Maintenance Activities Update**

The Committee received for its information the Electronic Toll Collection and Advanced Toll Collection Accounting System (ATCAS) Maintenance Activities Update.

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**STEVE HEMINGER**  
*Executive Director*

**ANDREW B. FREMIER**  
*Deputy Executive Director*

Contract Amendments – On-call Construction Management and Project Design Services

Mr. Jason Weinstein, BATA staff, requested that they authorize the Executive Director to enter into contracts with CH2M Hill and URS Corporation for work on the seismic evaluation of the Dumbarton and Antioch Bridges and with PB Americas, Inc. to provide project monitoring support for the seismic retrofit program. Due to significant changes in seismic design and evaluation practices, Caltrans initiated a vulnerability study in 2004 for both the Antioch and Dumbarton Bridges. The purpose of the evaluations is to determine if the bridges would meet current seismic performance standards and what improvements may be required. Based on the information known today, it is evident that some retrofit will be necessary for each bridge. Caltrans has asked BATA to use on call contracts to assist in the ongoing evaluations. The Committee unanimously approved authorizing the Executive Director or his designee to negotiate and enter into contract amendments with CH2M Hill in an amount of \$100,000 for a cost assessment for the Dumbarton and Antioch Bridge seismic evaluation, URS Corporation in an amount not to exceed \$500,000 for a biological assessment for the Dumbarton Bridge, and 3) PB Americas, Inc. in an amount not to exceed \$125,000 for project monitoring and support.

Contract Amendment – Advanced Toll Collection and Accounting System (ATCAS) Maintenance

Ms. Beth Zelinski, BATA staff, requested the Committee to authorize the Executive Director to negotiate and enter into a contract amendment with ACS State & Local Solutions, Inc. (ACS) in an amount not to exceed \$1,415,000 to provide maintenance and system administration services for the toll bridge ATCAS system. BATA has current contracts with ACS State and Local Solutions (ACS) to provide maintenance services for the in-lane toll collection system equipment and system administration of the ATCAS. Staff is requesting contracts amendments to hire additional technicians to provide greater bridge coverage for maintaining the existing toll system for new services in the upcoming fiscal year to support system upgrades and improvements. The Committee unanimously approved authorization for the Executive Director to enter into a contract amendment with ACS to expand the scope of work for the ATCAS maintenance services in an amount not to exceed \$1,415,000.

Contract Amendment – Credit Card Processing Fees for the FasTrak® Electronic Toll Collection (ETC) Program

Mr. Brian Mayhew, Chief Financial Officer, BATA, requested that the Committee authorize the Executive Director or his designee to negotiate and enter a contract amendment in an amount not to exceed \$8,000,000 per year with Bank of America to provide credit card processing services for the FasTrak® program through FY 2011-12. Based on questions from the Committee, Mr. Mayhew and Mr. Rod McMillan stated that the number of FasTrak® accounts and recently enacted policy which lowers the initial replenishment rates for FasTrak® customers has increased credit card fees and the San Francisco Airport parking program for FasTrak® also impacts credit card fees since payment goes directly to a customer's credit card, rather than the pre-paid balance. The Committee unanimously authorized the Executive

Director or his designee to negotiate and enter a contract amendment in an amount not to exceed \$8,000,000 per year with Bank of America to provide credit card processing services for the FasTrak® program.

Contract – Cash Counting Services and Banking Services

Mr. Brian Mayhew, Chief Financial Officer, BATA, requested the Committee authorize the Executive Director or his designee to negotiate and enter into a five year contract with Union Bank of California in an amount not to exceed \$900,000 per year to provide cash collections, cash counting, banking and vault services for the seven state owned bridges. The Committee unanimously approved the authorization to enter into the contract as requested.

Draft FY 2008-09 Toll Bridge Program Operating and Capital Budget

Mr. McMillan, BATA staff presented to the Committee for its information the Draft FY 2008-09 toll bridge program operating and capital budget. Mr. McMillan, presented to the Committee a history of toll traffic in the state-owned bridges. In general, in recent years, traffic volumes on the bridges have reacted to economic conditions and the price of fuel. For FY 2007-08, total traffic is approximately 1.6 percent less than in FY 2006-07 (through March 2008) and toll-paid traffic and toll revenues are expected to be about 2.0 percent lower compared to the previous fiscal year. For FY 2008-09, staff is estimating revenues to further decrease by about 1 percent.

The proposed draft operating budget for the Toll Bridge Program is projected to increase 14% due mostly to 1) Caltrans toll collections costs increasing 8.4 percent above the FY 2007-08 adopted budget due to increases in salaries and overhead expense, and the cost of operating the FasTrak® customer service center increasing 16 percent due to an estimated 10 percent increase in FasTrak® customer accounts. The Toll Bridge Program capital budget includes fund allocations for Caltrans support costs for the Regional Measure 1 capital and rehabilitation programs and for the Seismic Retrofit Program.

Regional Measure 1 (RM 1) and Toll Bridge Seismic Program (SRP) Monthly Progress Report

Mr. Lee, presented the RM 1 and SRP progress report to the Committee.

Other Business/Public Comment/Next Meeting/Adjournment

Jerry Grace provided public comment.

There being no further business or public comment, the meeting was adjourned at 10:32a.m. The next Committee meeting will be on June 11, 2008 in the Lawrence D. Dahms Auditorium, Joseph P. Bort MetroCenter, 101 Eighth Street, Oakland, CA.